

**MARKET CENTER TOWERS  
HOMEOWNER'S ASSOCIATION  
Social Room Reservation Form Agreement**

This form must be completed by a member of the Market Center Towers Homeowner's Association (HOA) and submitted to the property manager for approval no later than two(2) weeks prior to the date of the requested function, along with two checks: A Security Deposit of \$250.00, and a usage fee of \$65.00 (non-refundable).

The undersigned is a member of the Market Center Towers HOA and requests to reserve the Social Room for a private function and agrees to be bound by all of the following statements:

1. TODAY'S DATE: \_\_\_\_\_
2. DATE OF PROPOSED FUNCTION: \_\_\_\_\_
3. BEGINNING TIME: \_\_\_\_\_
4. TYPE OF FUNCTION: \_\_\_\_\_
5. ALCOHOL WILL/WILL NOT BE SERVED AT THIS FUNCTION: (CIRCLE ONE)
6. THE FOLLOWING PERSON (OVER AGE 21) WILL BE IN ATTENDANCE AT ALL TIMES: \_\_\_\_\_
7. Attached to this application is a security deposit check in the amount of \$250.00 from the undersigned, payable to "Market Center HOA" to be held until the Social Room has been checked for damage and released by the Board of Directors. I acknowledge that this check may be applied toward any damage or excessive clean-up as an initial payment against any damage incurred during this private function by any party whatsoever. I agree to be personally responsible for any damage, either to persons or property, in any way arising out of the private function applied for.
8. Further, if alcoholic beverages are served at this function, I agree that all laws, regulations, and rules concerning alcoholic beverages will be adhered to; that a responsible adult (over 21) will be in attendance at all times if the event involves any persons under 21 years of age; that responsible adults will oversee the distribution of alcoholic beverages at the function; that no person shall be served alcoholic beverages to the extent that they shall become intoxicated, or if they become intoxicated, they shall not be allowed to leave the premises if driving a motor vehicle; and I agree to indemnify and hold harmless Market Center Towers HOA from any and all debts, claims, suits, attorney's fees or other claims or liability incurred as a result of arising out of the sale, furnishing or distribution of alcoholic beverages to any person at the function, regardless of cause, location or time of injury or damage.
9. I acknowledge that the Board of Directors shall have the right to refuse this application or to cancel this function at any time if the function is judged not to be in accordance with the rules and regulations of the Association.
10. I agree that all other rules and regulations governing the Social Room, lobby and common areas shall be followed at this private function.

APPLICANT: \_\_\_\_\_ UNIT#: \_\_\_\_\_

TELEPHONE#:(local) \_\_\_\_\_ (other) \_\_\_\_\_

RETURN APPLICATION TO:

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